

Producer Contracting Checklist

- Producer Application (any questions answered with a yes require a detailed explanation) – ***signed and dated.***
- Copies of current individual license(s) for *each* state you plan to write business in.
- A copy of your Agency license if commissions are to be assigned to the Agency (for states where required).
- IHC Producer Agreement – ***signed and dated***
- Commission Schedule(s) – *No signature required, however, must be returned with the Producer Agreement to ensure accurate commission payment*
- Direct Deposit Authorization Form, if applicable, with copy of voided check or deposit form – **signed and dated**

Please return all forms to your upline or agentcontracting@ihcgroup.com

IHC Carrier Solutions Producer Contracting Department
Phone: 800-920-7125
Fax: 602-906-4703